

BOARD OF TRUSTEES REGULAR MEETING MINUTES

Wednesday, October 5, 2022, 1:30 p.m.

1. **Call to Order:** Chairman Ellmann called the meeting to order at 1:30 p.m.

2. **Roll Call:** The following Roll Call was taken:

Members Present: Leslie DeMoss, Addison Park District
Phyllis Schmidt, Bensenville Park District
Michael Hixenbaugh, Butterfield Park District
Keith Knautz, Village of Glendale Heights
Maryfran Leno, Itasca Park District (1:34 p.m.)
Paul Friedrichs, Lombard Park District
Bruce Baum, Medinah Park District
Randy Splitt, Village of Schiller Park
Greg Gola, Village of Villa Park
Matthew Ellmann, Wood Dale Park District

Members Absent: Cathy Fallon, Oakbrook Terrace Park District

Staff Present: Rick Poole, Executive Director
Jerry Barton, Superintendent of Recreation
Sue Martellotta, Executive Assistant/Recording Secretary
Carlos Marroquin, Marketing and Communications Manager
Ana Salazar, Office Manager

Guests Present: None.

3. **Introduction of Guests and Staff.** None

4. **Public Comments.** None.

5. **Approval of Meeting Minutes.**

Chairman Ellmann requested a motion to approve Board of Trustees regular meeting minutes of September 7, 2022. Motion to approve the meeting minutes was made by Trustee Knautz and a second made by Trustee Friedrichs. There being no further discussion, motion passed unanimously on a voice vote with 9 ayes and 0 nays.

6. **Comments and Communications.**

a. Reach for the Stars. Superintendent Barton announced the event is November 9 and will include thirty minutes of dancing at the end. He stated there are about 90 people registered now and he would be reaching out to Trustees to confirm attendance if they had not done so already. Flyer was provided.

- b. Member Partner Staff Orientation. Superintendent Barton informed Trustees that orientation will take place on November 17 at NEDSRA. Orientation will inform new staff of NEDSRA services, Inclusion services, collaboration, facility and vehicle reciprocation. Flyer was provided.
- c. Member Partner Holiday Party. Director Poole reminded Trustees the gathering will begin immediately following the Board meeting December 8. Invitations will go out in the mail and by email.

7. Consent Agenda – Financial Reports.

- a. Chairman Ellmann requested a motion to approve the NEDSRA Disbursements and Financial Statements as presented for the period ending August 31, 2022. The motion was made by Trustee Knautz and the second was made by Trustee Friedrichs. Chairman Ellmann asked if there was any need for discussion. Director Poole informed Trustees that while the financial statements were correct, the spread sheet listing Member Partner contributions needed updating. A corrected spreadsheet was handed out. He also reminded Trustees to use the special allocated ADA funds. Chairman Ellmann reminded Trustees they have until April 30, 2023 to use those ADA funds. There being no further discussion, on a roll call vote, voting aye: Trustee DeMoss, Addison Park District; Trustee Schmidt, Bensenville Park District; Trustee Hixenbaugh, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Splitt, Village of Schiller Park; Trustee Gola, Village of Villa Park; Trustee Ellmann, Wood Dale Park District. Motion passed with 10 ayes and 0 nays.

8. Chairman of the Board Comments. None.

9. **Agency Report.** Director Poole reported that the Community Needs Surveys are now being returned. Submission rates have been slower than anticipated. The goal is to have eleven-hundred returned. As of this date only two-hundred have been returned. Director Poole will work with Manager Marroquin to put together an announcement for member partners to send out informing their communities of the survey. The survey company ETC initiated an incentive for the return of completed surveys by offering a five-hundred-dollar gift card through a random drawing. Chairman Ellmann asked how the delay in survey responses would affect the timeline. Director Poole stated that there is no change to the current timeline and will provide a brief status report at the December board meeting. Superintendent Barton provided a Reach for the Stars update and listed the award winners. He is working closely with Manager Marroquin to market and obtain more Jeena Greenwalt Scholarship applications. He explained in detail and provided trustees with a packet that included summer participation statistics, inclusion data and finances compared to year 2019. He highlighted summer programs, participation numbers and events. His goal for 2023 is to work on targeting communities with low participation numbers. NEDSRA Board of Trustees were very appreciative and impressed with all of the data presented by Superintendent Barton. Manager Marroquin thanked everyone for attending the Golf Classic and Glendale Lakes Golf Course for hosting the event. The event was a success and made just over \$43,600

net. He provided a net amount comparison chart from prior years. An evaluation and thank you for the event are currently being sent out to all guests, sponsors and Glendale Lakes Golf Course. The Roesch family had wonderful feedback from the event. Chairman Ellmann received great feedback himself from his guests regarding the course conditions and layout. To be proactive he suggested starting the golf course selection process now for next year's event in order to secure a date and location. Trustees discussed options and the consensus was to hold the Golf Classic at Glendale Lakes in 2023.

10. Old Business.

- a. Update and Discussion of Community Needs Survey and Project. Director Poole provided the update in the Agency Report.

11. New Business.

- a. IMRF \$100,000 additional payment discussion and approval. Director Poole described the figures on the memo provided to NEDSRA by IMRF. It was the recommendation of staff to move forward with the IMRF \$100,000 additional payment. Trustee Friedrichs asked for clarification on current investment performance rates from IMRF. Trustee Leno conveyed her experience with IMRF and their reluctance of IMRF to give specific information. She recommended that NEDSRA inquire as to what current returns are for 2022 before making any final decision. NEDSRA Board of Trustees agreed to defer this matter until the following meeting.
- b. Resolution 6.75 to Include Cash Payments Related to Health Insurance as IMRF Earnings. Executive Assistant Martellotta explained that as a result of the IMRF Compliance Review performed in September, NEDSRA found that a IMRF resolution 6.75 must be on file for earnings made separately from salary and in lieu of employer-provided health insurance (NEDSRA's Opt Out option) or in association with or related to healthcare benefits, treated as IMRF wages. There being no further questions or comments, Chairman Ellmann asked for a motion to approve the passing of IMRF Resolution 6.75 to include cash payment related to health insurance as IMRF earnings. The motion was made by Trustee Friedrichs and the second was made by Trustee Knautz. On a roll call vote, voting aye: Trustee Hixenbaugh, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Splitt, Village of Schiller Park; Trustee Gola, Village of Villa Park; Trustee DeMoss, Addison Park District; Trustee Schmidt, Bensenville Park District; Trustee Ellmann, Wood Dale Park District. Motion passed with 10 ayes, 0 nays
- c. Presentation of NEDSRA Health Plan Selection for 2023. Director Poole explained NEDSRA's current enrollment offerings in the PDRMA Health Insurance Program, Dental with Orthodontia plan and Vision plan. He provided a history of NEDSRA's cost for the last few years. He laid out current employee demographics as well as their indications for health insurance enrollment in 2023. The projected benefit cost for NEDSRA in Fiscal Year 2022/2023 is \$156,552 which is \$7,818 over budget. This is up 5.25% from the budgeted 2022/23 expense due to the substantial increase in overall premiums for 2023. Staff is recommending to retain the current plans of an HMO, a PPO plan w/HRA of \$2,000 deductible/\$1,500 HRA and Dental with orthodontia. The vision would remain with the \$600 plan. Staff is proposing no change in employee contributions for all health plans and

maintaining the Opt Out option at \$2,500/year. The projected demographics are for 13 full-time employees and two employees opting out. Trustee Leno suggested that NEDSRA also offer the Managed Vision Plan as another option for employees to choose from. Trustee Hixenbaugh suggested that the opt out amount be raised in future budgets to a more enticing amount. Trustee Baum commented that his agency provides a 7% of each employee's salary as the opt out amount. It was the consensus that both vision plans be offered to employees. There being no further questions or comments, Chairman Ellmann asked for a motion to approve the NEDSRA Health plan offerings by PDRMA Health for 2023 to include a PPO \$2,000 Deductible /\$1,500 HRA, an HMO plan, a Dental with Orthodontia plan, Vision Gold Managed Plan and a \$600 Vision Allowance plan with employee rates as presented and the Opt Out option at \$2,500 per year. The motion was made by Trustee Leno and the second was made by Trustee Gola. On a roll call vote, voting aye: Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Splitt, Village of Schiller Park; Trustee Gola, Village of Villa Park; Trustee DeMoss, Addison Park District; Trustee Schmidt, Bensenville Park District; Trustee Hixenbaugh, Butterfield Park District; Trustee Ellmann, Wood Dale Park District. Motion passed with 10 ayes, 0 nays

- b. Approve 2023 Board Meeting Calendar. There being no further questions or comments, Chairman Ellmann asked for a motion to approve the 2023 Board Meeting Calendar. The motion was made by Trustee Knautz and the second was made by Trustee Friedrichs. On a roll call vote, voting aye: Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Splitt, Village of Schiller Park; Trustee Gola, Village of Villa Park; Trustee DeMoss, Addison Park District; Trustee Schmidt, Bensenville Park District; Trustee Hixenbaugh, Butterfield Park District; Trustee Ellmann, Wood Dale Park District. Motion passed with 10 ayes, 0 nays
- c. Electronic Attendance Meeting Policy. Chairman Ellmann reached out to agencies with low attendance at board meetings. Letters were mailed out to member agencies informing them of the importance of attendance. Discussion was had and agreed that NEDSRA would have a conversation with their legal counsel to discuss creating an Electronic Attendance Meeting Policy and stipulations. This matter will remain on the agenda for a future meeting.


12. Board of Trustees Comments. Trustee Splitt said Schiller Park is holding their Halloween event at the end of the month. Trustee Hixenbaugh said Butterfield is excited to refinance their annual rates. Trustee Baum announced that Medinah has begun their Fall programing. They have finalized their grant from Morton Arboretum and thanked Wood Dale Park District for loaning Medinah equipment that helped reduce manpower needed to plant trees. Trustee Knautz has the Community Health and Safety Fair later today. October Fest turned out well. Trustee Friedrichs thanked NEDSRA and Superintendent Barton for the informative presentation. Trustee Schmidt said Bensenville Park District hosted a Fall Harvest Fest at Fisher Farms and thanked NEDSRA for participating. Their Halloween event, Monster Mash, is coming up. Trusted DeMoss said Addison received their OSLAD grant for Lake Park Manor. The Disc Golf Course is getting new concrete pads. Disc Golf Enthusiast, a community nonprofit, had fundraiser for Addison at Links and Tees. Addison is now fully staffed and in

the process of developing a performing arts area. He thanked NEDSRA for the Fiesta de Verano. It was a huge turnout and everyone had a great time. Trustee Gola said that Villa Park had the annual Brew Fest with many micro-breweries in attendance. Villa Park is breaking ground in the spring for the new community recreation center. Trustee Leno announced Itasca Park District is now fully staffed. They will begin working on a few projects for grants for which they have been awarded. They have their Halloween event, Haunted Trails, on October 29 and are hosting a Covid booster clinic on October 21. Chairman Ellmann said Wood Dale has their Halloween Scare walk coming up, they applied for an OSLAD grant and received LARPA funds. He reminded everyone of the Holiday Gathering following the December Board meeting.

13. Next Meeting Date. Thursday, December 8, 2022 at 4:00 p.m. at Glendale Lakes Golf Club.

14. Adjournment. Chairman Ellmann wished everyone well then stated that there being no further business before the NEDSRA Board of Trustees, he would entertain a motion to adjourn. The motion was made by Trustee Knautz and a second by Trustee Gola. There being no further discussion, motion passed unanimously on a voice vote with 10 ayes and 0 nays. The meeting was adjourned at 3:18 p.m.

Respectfully submitted,


Susan Martellotta, Recording Secretary


Matthew Ellmann, Chairman


Greg Gola, Board Secretary