

BOARD OF TRUSTEES REGULAR MEETING MINUTES
Wednesday, June 5, 2024

1. **Call to Order:** Chairman Knautz called the meeting to order at 1:31 pm.

2. **Roll Call:** The following Roll Call was taken:

Members Present: Phyllis Schmidt-Bensenville Park District
Sandy Harris-Itasca Park District
Joe McCann-Lombard Park District
Steve Muenz-Medinah Park District
Shannon Elsey-Oakbrook Terrace Park District
Brian Kaspar-Village of Schiller Park
Greg Gola-Village of Villa Park
Jon Marquardt-Wood Dale Park District
Keith Knautz-Village of Glendale Heights
Michael Hixenbaugh, Butterfield Park District

Members Absent: Jennifer Hermonson-Addison Park District

Staff Present: Jerry Barton, Executive Director
Carlos Marroquin, Marketing and Communications Manager
Maggie Goode, Superintendent of Recreation
Rosario Lopez, H.R. Generalist
Marissa Jimenez, Office Manager
Karen Spandikow, Recreation Manager
Jay Aguado, Healthy Minds Healthy Bodies Coordinator

Guests Present: None

3. **Introduction of Guests and Staff.** Director Barton introduced Jay Aguado, Healthy Minds Healthy Bodies Coordinator

4. **Public Comments.** None.

5. **Approval of Meeting Minutes.**
a. Chairman Knautz requested a motion to approve the Board of Trustees regular meeting minutes

of May 1, 2024. Trustee Leno motioned to approve, and Trustee Gola made a second. Without further discussion the motion passed unanimously on a voice vote with 10 ayes and 0 nays.

6. Consent Agenda – Financial Reports.

- a. Chairman Knautz requested a motion to approve the NEDSRA Disbursements and Financial Statements as presented for the period ending April 30, 2024. Trustee Elsey made the motion, and Trustee McCann made the second. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Schmidt-Bensenville Park District; Trustee Hixenbaugh-Butterfield Park District; Trustee Harris-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Elsey-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Gola-Village of Villa Park; Trustee Marquardt-Wood Dale Park District; Trustee Knautz-Village of Glendale Heights. Motion passed with 10 ayes and 0 nays.

7. Comments and Communications.

- a. Director Barton highlighted the Pool Party.
- b. Director Barton highlighted the Fiesta de Verano.
- c. Director Barton highlighted the Rise.

8. Agency Report.

Director Barton thanked the Lombard Park District for their help with converting the boardroom to a multi-purpose room and some landscaping in the front of the building.

Director Barton provided an update on the State Grant and advised that all the documents were submitted to the state and the state has confirmed receipt of all the needed documents.

Director Barton advised that the audit process started with Sikich and we are in the first stages of the process.

Superintendent Goode provided an update on Camp and advised camp will start the following week. Our camp programs were very popular, and some camps had waitlists that our team was working through. Our team also completed a site supervisor training that was attended by 38 attendees from our member partner's staff. Our first Flippin Into' Summer event took place last weekend and it was a great event and thanked the Lombard Park district for lending the griddles. On Friday, our coaches and 27 athletes will be leaving to ISU to compete in Summer Games.

Manager Marroquin advised that the Golf Classic is tentatively scheduled for Thursday, September 19th at Glendale Lakes. The track meet in May was a success and raised \$7700. He advised we received a donation of \$2200 from the Woman's Club of Addison and the funds will be used to install a magnetic wall in our sensory room.

9. Unfinished Business.

- a. Director Barton provided an update to the building. Yesterday the work crews started the roof updates, and they are anticipating 7-8 weeks for completion. We have communicated to our

participants and families about the roof repairs and possible interruption in the parking lot and room changes. We are still working on bids for the elevator modernization and hope to have more information for the next board meeting.

- b. Director Barton reviewed the ADA Disbursement Extension and advised that Village of Glendale Heights and the Bensenville Park District have disbursement funds available to them and we have requested they request their funds by end of the year.
- c. Director Barton provided an update on the IGA with the Addison Park District. The draft of the IGA was distributed, and the draft was just received prior to the meeting and sent to the attorneys for review. Based on the review timeline the approvals will likely occur during the September board meeting.

10. New Business.

a. Healthy Minds Healthy Bodies

Jay Aguado provided an overview of the Healthy Minds Healthy Bodies program and the Summer Mobilization program that is kicking off on June 21st. The program will provide one free event at one of our member partner facilities and various weekly events and prizes for completion of those weekly events. He advised of several upcoming community events such as Lyric Opera House, participation in upcoming parades, coffee socials and Cubs games.

b. Financial Investments

Director Barton gave an update on the banking institutions currently used and has been working on finding alternative options that are better performing. He thanked the board for providing some suggestions that he is currently working on.

c. Fair Labor Standards Act

Director Barton has been working with other agencies and the member partners on the possible financial impacts of the upcoming FLSA changes.

11. Other Business. Director Barton thanked the board and their staff for their participation in the various training and inclusion services that were offered. He also thanked the member partners for hosting our upcoming camps.

12. Chairman of the Board Comments.

Chairman Knautz advised he attended the Track Meet, the Prom and the Flipping Into' Summer events and thanked the NEDSRA staff for their hard work. He discussed the Rise event and suggested board members attend.

13. Board of Trustees Comments.

Trustee McCann congratulated NEDSRA on a great job on the Touch a Truck and the Flipping Into' Summer event. Trustee Hixenbaugh thanked the team for the various inclusion training and services as it provides them with huge help especially for their non-resident participants. Trustee Gola advised they are starting up a new Rec Center project and hopes to increase participation. Trustee Schmidt advised that they are working on a renovation to Sunset Park with the help of a grant. Also, Fisher


Farm will have some renovations, and the water park just completed a resurfacing. Trustee Muenz advised they have a new Assistant Superintendent of Parks and will be starting shortly. They are working on an OSLAD grant and hope to complete it soon. Trustee Harriss thanked NEDSRA staff for their help with the inclusion. She also provided an update on storage spaces for the upcoming camps. Trustee Eley advised camp started on Monday. They will be having a Back to Nature event on Friday, and they are excited about the upcoming summer. Trustee Kasper advised that camp opens on Monday and the pool opens as well. They have hired two new employees that recently started and have one open position. Trustee Marquardt gave an update on a few bids opening for various parks and new fitness equipment bids.

- 14. Next Meeting Date.** Wednesday, September 4, 2024, at 1:30 pm at NEDSRA
- 15. Adjournment.** Chairman Knautz said he would entertain a motion to adjourn without further business before the NEDSRA Board of Trustees. The motion was made by Trustee McCann and a second by Trustee Gola. Without further discussion, the motion passed unanimously on a voice vote with 10 ayes and 0 nays. The meeting adjourned at 2:24 pm.


Respectfully submitted,



Marissa Jimenez, Recording Secretary



Keith Knautz, Chairman



Michael Hixenbaugh, Board Secretary