

**BOARD OF TRUSTEES REGULAR MEETING MINUTES**  
**September 4, 2024**

1. **Call to Order:** Chairman Knautz called the meeting to order at 1:31 pm.

2. **Roll Call:** The following Roll Call was taken:

**Members Present:** Jennifer Hermonson-Addison Park District  
Phyllis Schmidt-Bensenville Park District  
Sandy Harris-Itasca Park District  
Joe McCann-Lombard Park District  
Steve Muenz-Medinah Park District  
Lauren Jevaney-Oakbrook Terrace Park District  
Brian Kaspar-Village of Schiller Park  
Greg Gola-Village of Villa Park  
Jon Marquardt-Wood Dale Park District  
Keith Knautz-Village of Glendale Heights

**Members Absent:** Michael Hixenbaugh, Butterfield Park District

**Staff Present:** Jerry Barton, Executive Director  
Carlos Marroquin, Marketing and Communications Manager  
Maggie Goode, Superintendent of Recreation  
Rosario Lopez, H.R. Generalist  
Marissa Jimenez, Office Manager  
Nicole Kozlowski, Accountant  
Sam Crane, Accountant

**Guests Present:** Brian LeFevre from Sikich LLP

3. **Introduction of Guests and Staff** Director Barton welcomed Trustee Harris from Itasca Park District and Trustee Jevaney from Oak Brook Terrace Park District as alternate trustees. He also introduced Brian LeFevre from Sikich LLP.

4. **Public Comments** None.

5. **Approval of Meeting Minutes**

- a. Chairman Knautz requested a motion to approve the Board of Trustees regular meeting minutes of June 5, 2024. Trustee McCann motioned to approve, and Trustee Schmidt made a second. Without further discussion the motion passed unanimously on a voice vote with 10 ayes and 0

nays.

**6. Consent Agenda – Financial Reports**

- a. Chairman Knautz requested a motion to approve the NEDSRA Disbursements and Financial Statements as presented for the period ending 5/31/2024, NEDSRA Disbursements and Financial Statements as presented for the period ending 6/30/2024, and NEDSRA Disbursements and Financial Statements as presented for the period ending 7/31/2024. Trustee Hermonson made the motion, and Trustee McCann made the second. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Hermonson-Addison Park District; Trustee Schmidt-Bensenville Park District; Trustee Harris-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Jevaney-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Gola-Village of Villa Park; Trustee Marquardt-Wood Dale Park District; Trustee Knautz-Village of Glendale Heights. Motion passed with 10 ayes and 0 nays.

**7. NEDSRA Annual Financial Report, Year Ending April 30, 2024**

- a. Chairman Knautz introduced Brian LeFevre from Sikich, who presented the NEDSRA Annual Financial Audit Report. Mr. LeFevre began by explaining the audit standards that were followed in order to conduct the financial audits. He was delighted to announce that NEDSRA had received an unmodified opinion on the financial audit report, which is the highest level of endorsement for a financial statement. He proceeded to guide the Board's attention to key sections of the report, including the Executive Summary prepared by NEDSRA, the Statement of Net Position, the Statement of Activities, Revenues and Expenditures, Short-term Assets and Liabilities, Deposits and Investments. Mr. LeFevre commended the smooth and timely cooperation he received from the NEDSRA staff and Director Barton thanked Nicole and Sam from Lauterbach & Amen team for all their work. Chairman Knautz requested a motion to approve the Annual Financial Report for Fiscal Year Ending April 30, 2024. The motion was made by Trustee Hermonson and Trustee McCann made the second. There being no further discussion the motion passed unanimously on a voice vote with 10 ayes and 0 nays.

**8. Comments and Communications**

Director Barton gave an update on the RISE event on November 1, 2024 and the Holiday Party with Santa on December 7, 2024. Registration is currently open for both events and Director Barton encouraged the board members to attend if they have availability.

**9. Agency Report**

- a. Director Barton provided an update on the state grants. The state grant was completed and NEDSRA received a check from the state of Illinois earlier in the summer in the amount of \$244,400. We have also started to work on the 2025 state grant process for various grants. Director Barton also gave an update on the roof and advised the roof work is wrapping up and they are still working on the HVAC updates. He also provided an update on NEDSRA's banking institutions to earn better interest rates for the agency. Director Barton gave an update on Paid Leave for All Workers Act and to date only 40 hours have been used and over 400 have been accrued but unused and the disruption to staffing has been minimal.



Superintendent Goode provided an update on TREC Lombard and thanked the Lombard staff for all the help in getting the room ready for the opening day on Monday, September 9th. She gave an update on the opening day of Fall registrations as we had a record number of registrations. She highlighted the inter-agency flag football tournament that hosted twelve teams at Willowbrook High School recently.

Manager Marroquin gave an update on the Knights of Columbus upcoming volunteer events. NEDSRA staff will be volunteering as well as NEDSRA families.

- b. Superintendent Goode gave an update on the Participation Statistics. She reviewed program registrations statistics, various disability reports and inclusion requests broken down by our Member Partners.

## **10. Unfinished Business**

- a. IGA with Addison Park District

Director Barton shared a memo regarding the IGA with the Addison Park District for the roof payments in two installments. Chairman Knautz requested a motion to approve the IGA with the Addison Park District. Trustee McCann made the motion, and Trustee Muenz made the second. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Hermonson-Addison Park District; Trustee Schmidt-Bensenville Park District; Trustee Harris-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Jevaney-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Gola-Village of Villa Park; Trustee Marquardt-Wood Dale Park District; Trustee Knautz-Village of Glendale Heights. Motion passed with 10 ayes and 0 nays.

- b. Golf Classic Update

Manager Marroquin gave an update on the upcoming Golf Classic on Thursday, September 19th. He advised that currently there are 120 registered golfers and have room for up to 144 golfers.

- c. Fair Labor Standards Act

Director Barton shared that projections are being reviewed for any possible changes that will need to be made to accommodate this new legislation and asked the board for any feedback or suggestions.

## **11. New Business**

- a. PDRMA Membership Renewal

Director Barton advised that NEDSRA is on schedule for a three-year renewal with PDRMA Property Casualty program beginning on February 1, 2025.

- b. Health Benefits

Director Barton advised the health benefits proposal will be presented at the October board meeting. He also advised that he will be reaching in the next few weeks to obtain data from member partners and other SRA's to prepare information in preparation for the open enrollment timeframe.

**12. Chairman of the Board Comments.**

Chairman Knautz shared that the Millenium Park in Glendale Heights will be reopening on September 9<sup>th</sup>. He thanked the NEDSRA staff for a great summer and the help with inclusion services. He encouraged the board members to attend the RISE event.

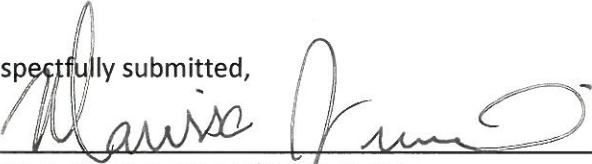
**13. Board of Trustees Comments.**

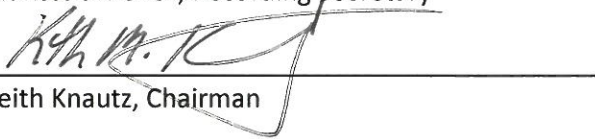
Trustee Hermonson provided an update on the ongoing construction and projects at the Addison Park District. Trustee Marquardt also shared updates on new projects at Wood Dale Park District including new netting at 390 Golf. Trustee Kasper reported that in Schiller Park they are working on upgrading some baseball fields and shared that they had a great summer with great camp turnout. Trustee Jevaney shared that they recently held the grand opening for Terrace View Park in Oak Brook Terrace and new renovations to the Fitness Center. Trustee Harris advised that they had a great summer at the Itasca Park District. They also have some project in the Rec Center including the elevator, gym and dance floors. They also have a few upcoming events such as October Fest, a Whiffle Ball tournament and Cheer and Tumbling competitions. Trustee McCann shared they are in the process of closing their pool for the season. They are also wrapping up on an OSLAD grant at Southland Park. He also thanked the NEDSRA staff for programming information and the successful audit. Trustee Schmidt thanked the NEDSRA team for all their help with the camp and inclusion services over the summer. She advised that the Bensenville Park District is working on several grants for upgrades at Sunrise Park and Fisher Farm. Trustee Gola advised that Jefferson Pool recently closed for the summer and had a new pool liner installed in Villa Park. They are also working a few projects including one at Lions Park and the Rec Center. Trustee Muenz shared they had a large increase in summer camp participants. They are also working on several grants for upgrades at Thorndale Park and Goodenough Park. A new Assistant Superintendent of Parks was recently hired and started in mid-July.


**14. Next Meeting Date.** Wednesday, October 16, 2024, at 1:30 pm at NEDSRA

**15. Adjournment.** Chairman Knautz said he would entertain a motion to adjourn without further business before the NEDSRA Board of Trustees. The motion was made by Trustee Hermonson and a second by Trustee Schmidt. Without further discussion, the motion passed unanimously on a voice vote with 10 ayes and 0 nays. The meeting adjourned at 3:01 pm.

Respectfully submitted,

  
Marissa Jimenez, Recording Secretary

  
Keith Knautz, Chairman

  
Michael Hixenbaugh, Board Secretary