

BOARD OF TRUSTEES REGULAR MEETING MINUTES
October 16, 2024

1. **Call to Order:** Chairman Knautz called the meeting to order at 1:32 pm.

2. **Roll Call:** The following Roll Call was taken:

Members Present: Phyllis Schmidt-Bensenville Park District
Michael Hixenbaugh, Butterfield Park District
Maryfran Leno- Itasca Park District
Joe McCann-Lombard Park District
Steve Muenz-Medinah Park District
Shannon Elsey-Oakbrook Terrace Park District
Brian Kaspar-Village of Schiller Park
Greg Gola-Village of Villa Park
Jon Marquardt-Wood Dale Park District
Keith Knautz-Village of Glendale Heights

Members Absent: Jennifer Hermonson-Addison Park District

Staff Present: Jerry Barton, Executive Director
Carlos Marroquin, Marketing and Communications Manager
Maggie Goode, Superintendent of Recreation
Rosario Lopez, H.R. Generalist
Marissa Jimenez, Office Manager
Karen Spandikow, Recreation Manager
Nicole Kozlowski, Accountant
Sam Crane, Accountant
Will Belke, Accountant

3. **Introduction of Guests and Staff** Director Barton welcomed the NEDSRA staff and Lauterbach & Amen staff.

4. **Public Comments** None.

5. **Approval of Meeting Minutes**
 - a. Chairman Knautz requested a motion to approve the Board of Trustees regular meeting minutes of September 4, 2024. Trustee McCann motioned to approve, and Trustee Schmidt made a second. Without further discussion the motion passed unanimously on a voice vote with 10 ayes and 0 nays.

6. Consent Agenda – Financial Reports

- a. Chairman Knautz requested a motion to approve the NEDSRA Disbursements and Financial Statements as presented for the period ending 8/31/2024. Trustee Leno made the motion, and Trustee Elsey made the second. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Schmidt-Bensenville Park District; Trustee Hixenbaugh-Butterfield Park District; Trustee Leno-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Elsey-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Gola-Village of Villa Park; Trustee Marquardt-Wood Dale Park District; Trustee Knautz-Village of Glendale Heights. Motion passed with 10 ayes and 0 nays.

7. Comments and Communications

Director Barton gave an update on the Truck R' Treat event, the upcoming RISE event on November 1, 2024 and the Holiday Party with Santa on December 7, 2024. He also shared the location change for Board Holiday gathering on December 5th has been changed to Salt Creek/390.

8. Agency Report

- a. Director Barton shared that NEDSRA staff recently volunteered approximately 40 hours with the Knights of Columbus at various events during the month. Director Barton attended a walkthrough of the roof work and the construction crew is completing a short punch list of items needed.

Superintendent Goode shared an update on the Jeena Greenwalt Scholarship and shared the upcoming recipients that will be announced at the RISE Awards on November 1st. She shared that the Huskies Flag Football teams qualified for state as well as Huskie bowler and the four Huskies Basketball teams are ready to start in November. The Rec staff worked several member partners Fall and conducted and attended several trainings which made for a very busy month.

Manager Marroquin reviewed the final numbers from the Golf Classic that took place in September. He shared the new combined Winter/Spring Brochure will be delivered in mid-November.

Director Barton shared that a new Special Olympics Cornhole team was recently started, and participants and staff are excited with the new sport. He shared the new TREC site in Lombard is being well received and registrations are increasing.

9. Unfinished Business

- a. FLSA Update

Director Barton shared projections on the possible impacts that would be incurred based on the FLSA changes going into effect in 2025. A motion was made by Trustee Leno and seconded by Trustee Schmidt to enter a closed session pursuant to issues related to discussing personnel matters. There being no further discussion, on a roll call vote, voting aye: Trustee Schmidt-Bensenville Park District; Trustee Hixenbaugh-Butterfield Park District; Trustee Leno-Itasca Park

District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Elsey-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Gola-Village of Villa Park; Trustee Marquardt-Wood Dale Park District; Trustee Knautz-Village of Glendale Heights. Motion passed with 10 ayes and 0 nays. The motion carried, and the board entered a closed session at 1:56PM.

The Board returned to open session at 2:47PM.

b. Bank Update

Director Barton shared an update on the banking institutions used by NEDSRA.

10. New Business

a. Approval of the 2025 Board Meeting Calendar

Director Barton shared the proposed 2025 Board Meeting Calendar. Trustee Leno made the motion to approve and Trustee Elsey made the second. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Schmidt-Bensenville Park District; Trustee Hixenbaugh-Butterfield Park District; Trustee Leno-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Elsey-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Gola-Village of Villa Park; Trustee Marquardt-Wood Dale Park District; Trustee Knautz-Village of Glendale Heights. Motion passed with 10 ayes and 0 nays.

b. Approval of Health Insurance Plans and Costs

Director Barton shared the proposed Health Insurance Plans and costs for 2025. He provided the historical costs for past years and proposed no change in the employee contribution amounts and retaining the same plans of an HMO plan, a PPO plan with \$2000 deductible and \$1500 HRA, Dental with Orthodontia plan, a \$600 Vision plan and a Gold Managed Vision Plan, Life Insurance with 2x salary (up to \$300K) and Opt Out option at \$2750 per year with changes to the employee rates.

After discussion regarding the employee contributions amounts a motion was made by Trustee Leno and seconded by Trustee Marquardt to approve the health plans with the following changes to the employee contribution rates:

PPO Employee	12%
PPO Employee + Child	15%
PPO Employee + Spouse	20%
PPO Employee + Children	18%
PPO Family	24%
HMO Employee	12%
HMO Employee + Child	15%
HMO Employee + Spouse	20%
HMO Employee + Children	18%

HMO Family

24%

There being no further discussion, on a roll call vote, voting aye: Trustee Schmidt-Bensenville Park District; Trustee Hixenbaugh-Butterfield Park District; Trustee Leno-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Eley-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Gola-Village of Villa Park; Trustee Marquardt-Wood Dale Park District; Trustee Knautz-Village of Glendale Heights. Motion passed with changes above with 10 ayes and 0 nays.

c. Approval of Managed IT Services Agreement

Director Barton shared the updates on the recent RFP for IT Services. After reviewing the proposals received and conducting in person interviews with various companies NEDSRA proposed to move forward with Noventech for managed IT services and VOIP services. A motion was made by Trustee Marquardt and seconded by Trustee Gola. There being no further discussion, on a roll call vote, voting aye: Trustee Schmidt-Bensenville Park District; Trustee Hixenbaugh-Butterfield Park District; Trustee Leno-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Eley-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Gola-Village of Villa Park; Trustee Marquardt-Wood Dale Park District; Trustee Knautz-Village of Glendale Heights. Motion passed with 10 ayes and 0 nays.

d. Approval of Elevator Modernization Project

Director Barton reviewed the Elevator Modernization Project and shared some background information on when the building was built and when the construction of NEDSRA and the gym and the second floor of the Addison Park District was completed in 1991. He explained the modernization is needed before major failures take the elevator out of service for an extended period of time. Trustee Leno motioned to authorize the Executive Directory to enter into an agreement with OTIS for the elevator modernization project using OMNIA contract and subject to attorney review and further discussion with the Addison Park District and seconded by Trustee Eley. There being no further discussion, on a roll call vote, voting aye: Trustee Schmidt-Bensenville Park District; Trustee Hixenbaugh-Butterfield Park District; Trustee Leno-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Eley-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Gola-Village of Villa Park; Trustee Marquardt-Wood Dale Park District; Trustee Knautz-Village of Glendale Heights. Motion passed with 10 ayes and 0 nays.

e. Approval of floor quote for common areas and multi-purpose rooms

Director Barton shared the quotes for the new flooring in common areas and multipurpose rooms. Chairman Knautz requested a motion to approve the flooring project as quoted by Scharm Flooring Covering in the amount of \$25,200. Trustee Leno made the motion, and Trustee Gola made the second. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Schmidt-Bensenville Park District; Trustee Hixenbaugh-Butterfield Park District; Trustee Leno-Itasca Park District; Trustee McCann-

Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Eley-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Gola-Village of Villa Park; Trustee Marquardt-Wood Dale Park District; Trustee Knautz-Village of Glendale Heights. Motion passed with 10 ayes and 0 nays.

11. Motion to Convene into Closed Meeting.

Chairman Knautz requested a motion to convene into Closed Session. Trustee Leno made the motion to convene into closed session for the purpose of performing semi-annual review on minutes of meeting lawfully closed Pursuant to Section 2(c) (21) of the Open Meetings Act. Trustee Leno made the motion, and Trustee Schmidt made the second. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Schmidt-Bensenville Park District; Trustee Hixenbaugh-Butterfield Park District; Trustee Leno-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Eley-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Gola-Village of Villa Park; Trustee Marquardt-Wood Dale Park District; Trustee Knautz-Village of Glendale Heights. The motion carried, and the board entered a closed session at 3:52 PM.

12. Reconvene Open Meeting

The Board returned to open session at 4:02PM.

Trustee Leno made a motion to approve and release the meeting minutes from:

- Board of Trustees Closed Meeting Minutes; Personnel – April 3, 2024
- Board of Trustees Closed Meeting Minutes; Personnel – May 1, 2024

The motion was seconded by Trustee Gola. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Schmidt-Bensenville Park District; Trustee Hixenbaugh-Butterfield Park District; Trustee Leno-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Eley-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Gola-Village of Villa Park; Trustee Marquardt-Wood Dale Park District; Trustee Knautz-Village of Glendale Heights. Motion passed with 10 ayes and 0 nays.

Trustee Leno made a motion to leave unreleased minutes listed as follows remain as confidential non- public records at this time:

- Board of Trustees Closed Meeting Minutes; Personnel – May 9, 2016
- Board of Trustees Closed Meeting Minutes; Personnel – May 18, 2016
- Board of Trustees Closed Meeting Minutes; Personnel – May 18, 2016
- Board of Trustees Closed Meeting Minutes; Personnel – May 26, 2016
- Board of Trustees Closed Meeting Minutes; Personnel – June 1, 2016

- Board of Trustees Closed Meeting Minutes; Personnel – November 9, 2016

The motion was seconded by Trustee Eley. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Schmidt-Bensenville Park District; Trustee Hixenbaugh-Butterfield Park District; Trustee Leno-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Eley-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Gola-Village of Villa Park; Trustee Marquardt-Wood Dale Park District; Trustee Knautz-Village of Glendale Heights. Motion passed with 10 ayes and 0 nays.

Trustee Leno made a motion to approve and release the meeting minutes from:

- Board of Trustees Closed Meeting Minutes – April 6, 2022
- Board of Trustees Closed Meeting Minutes – December 8, 2022
- Board of Trustees Closed Meeting Minutes – December 15, 2022
- Board of Trustees Closed Meeting Minutes; Personnel – February 3, 2023
- Board of Trustees Closed Meeting Minutes; Personnel – March 1, 2023
- Board of Trustees Closed Meeting Minutes; Personnel – April 5, 2023
- Board of Trustees Closed Meeting Minutes; Personnel – May 10, 2023

The motion was seconded by Trustee Eley. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Schmidt-Bensenville Park District; Trustee Hixenbaugh-Butterfield Park District; Trustee Leno-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Eley-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Gola-Village of Villa Park; Trustee Marquardt-Wood Dale Park District; Trustee Knautz-Village of Glendale Heights. Motion passed with 10 ayes and 0 nays.

13. Chairman of the Board Comments.

Chairman Knautz shared that they are working on the soccer field project and should be complete in late October. He thanked NEDSRA for stopping by to the Health and Safety Fair and the Millenium Park Grand Opening. He encouraged the Board members to attend the upcoming RISE event.

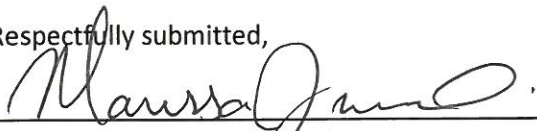
14. Board of Trustees Comments.

Trustee Gola shared that they are finishing up the Rec Center and the grand opening will be in January 2025 and they will begin working on other projects. Trustee Muenz said they are working on the upcoming brochure and have a roof project going ongoing. Trustee Schmidt shared that they are hosting a Veteran's Day on November 11th with several legislators who will be present and invited the Board to attend. Trustee McCann shared that they are wrapping up several projects in Lombard. Trustee Leno shared they are working on wrapping up several OSLAD projects and have some new projects that are starting in Itasca. Trustee Eley shared they are getting a new boiler and working on possible renovations to program space. Trustee Kaspar shared they are working on ballpark fencing and several maintenance updates in Schiller Park. Trustee Marquardt provided updates on a new

playground in the works. Trustee Hixenbaugh shared they are working on several ongoing projects including pickleball and basketball courts.

15. **Next Meeting Date.** Thursday, December 5, at 4 pm at Salt Creek Golf Club
16. **Adjournment.** Chairman Knautz said he would entertain a motion to adjourn without further business before the NEDSRA Board of Trustees. The motion was made by Trustee McCann and a second by Trustee Marquardt. Without further discussion, the motion passed unanimously on a voice vote with 10 ayes and 0 nays. The meeting adjourned at 4:29 pm.

Respectfully submitted,



Marissa Jimenez, Recording Secretary



Keith Knautz, Chairman



Michael Hixenbaugh, Board Secretary

